University of Reading

OPEN ACCESS

Requirements for researchers

Open Access is free and unrestricted online access to publications: to read, download and re-use, subject to proper attribution. The University strongly believes that its research outputs should be made as widely available as possible. This guide focuses on open access for journal articles. Further information is available at www.reading.ac.uk/library/open-access

ACTIONS FOR RESEARCHERS

The University's Open Access policy requires you to:

1. ACT ON ACCEPTANCE! Deposit in CentAUR www.reading.ac.uk/centaur
   The author's own final accepted manuscripts of journal articles and conference proceedings must be deposited as soon as accepted for publication (green open access).
2. Publish articles as open access where funds are available to you via funder grants or the University's **open access funds** and **deals** (gold open access).
3. Ensure compliance with the **HEFCE policy for open access** for the next REF and with **funder mandates**

HEFCE policy for the REF

Journal articles and conference proceedings must be made open access in a repository within 3 months of acceptance for publication in order to be eligible for submission to the next REF. This policy applies to articles and conference proceedings accepted after 1st April 2016.

- Deposit the author's own final accepted manuscript (of journal articles and conference papers) in CentAUR as soon as accepted for publication

If this is not possible, contact centaur@reading.ac.uk immediately for advice.

Funder mandates

Many funders (e.g. RCUK, European Commission, Wellcome Trust and Cancer Research UK) require articles resulting from funded projects to be made open access either via a repository and/or published as open access in a journal.

- Check the terms of your grant
- Publish in a journal that is compliant with these terms
- Deposit in CentAUR

For summaries of research funders' open access policies see: www.sherpa.ac.uk
To check whether journal policies comply with the RCUK policy see: www.sherpa.ac.uk/fact

Paying for open access charges

Open access funds

The University's open access funds are available to cover the cost of open access article processing charges (APCs) for gold open access.

- Apply for funds using the funding request form on the University's open access web pages. www.reading.ac.uk/library/open-access

These are available on a first come first served basis for:
- Articles and conference proceedings resulting from **RCUK funded** projects.
- Articles or books resulting from research: that was **not externally funded**; or there are **insufficient funds** in the grant; or the funder does not provide for open access. Articles must be in fully open access journals, or in hybrid journals where the APC is less than £500.

Open access deals with publishers

As a result of Library subscriptions and other deals with some publishers, authors at the University can receive a discount on open access APCs, which enable articles to be made gold open access immediately on publication. In most cases you would still need to complete the funding request form

- See the open access pages about the current deals
- For further information email oarequests@reading.ac.uk

Articles published as gold open access MUST STILL BE UPLOADED TO CENTAUR

CONTACTS AND HELP

- University's web pages about open access www.reading.ac.uk/library/open-access
- oarequests@reading.ac.uk (funder requirements and payments for open access)
- CentAUR www.reading.ac.uk/centaur
- centaur@reading.ac.uk or x6376 (CentAUR, open access, REF open access)